

WEXNER FIELD FELLOWSHIP

THE WFF BASICS

- Each year (April 1- March 31), Fellows have access to:
 - Up to \$6,000 in coaching funds (equivalent to 20, 1-hour sessions at our standard rate of \$300/hour)
 - Up to \$3,750 in Jewish learning funds (equivalent to 15, 1-hour sessions at our standard rate of \$250/hour)
 - Up to \$5,000 in professional development funds
- Whether you want to use coaching, Jewish learning, or professional development funds, all plans and people (i.e. coaches, educators) must be approved by Ruthie or Dara first. Our goal is to say yes!
- Professional development funds can be used for additional coaching or additional Jewish learning, but coaching and Jewish learning funds can't be used for additional professional development (i.e. you can't use coaching funds to pay the registration fee for a conference).
- Original receipts, along with the appropriate expense form (for PD or Jewish Learning), are due within 2 weeks of paying for the expense.
 - All receipts should be sent to Dara via email along with an excel copy of the appropriate expense form (including your name typed on the signature line)
 - Receipts must include your name and/or email address on it
 - All meals will be reimbursed at the following per diem rates, regardless of how much the meal cost:
 - \$5 for breakfast
 - \$10 for lunch
 - \$15 for dinner