



WEXNER SUMMIT ON CLIMATE CHANGE
October 17, 7am - October 18, 22:30 (10:30 pm)
(with travel days before and after)

TRAVEL AND LOGISTICS MEMO

LOCATION AND OPENING SCHEDULE:

1. The Summit is being held at: **The Scandic Spectrum Hotel, Kalvebod Brygge 10, 6 sal, 1560 København, Denmark**
2. Registration will open on Monday, October 16th, from 16:00 until 20:30 (in the main lobby, to the right of the check-in desk). Please be sure to visit us to pick up your nametag, etc. before or after you check in to the hotel.
 - a. There will be an optional open-house dinner on Monday evening, October 16th, served from 19:30-21:30 in the Nordbo private dining room on the hotel ground floor.
 - b. There will also be an optional welcome reception with drinks on Monday evening, October 16th, from 21:30-22:30 at the rooftop bar at Ansvar, on the hotel's 6th floor.
 - c. For those arriving on Monday morning flights, please note that check-in to rooms is available from 15:00. The hotel will be happy to store your luggage until rooms are available and you can always check if your room is available earlier, but that is not guaranteed.
3. Our official programming begins Tuesday morning, October 17th, at the breakfast buffet on the ground floor where we will have a private room reserved for all of us; look for the signs near the buffet that say "The Wexner Foundation." This will be followed by our opening program on the 6th floor at 08:00 in meeting rooms 7+8+9 -- your entire schedule is now on [SCHEDE](#) (password: WexCOP23summit), which we urge you to download and use during the summit.

GROUND TRANSPORTATION FROM THE COPENHAGEN KASTRUP AIRPORT TO THE HOTEL

a. ISRAELIS ON THE GROUP FLIGHT FROM TLV ONLY:

There will be a chartered bus taking all of you on the group flight from the airport to the hotel. Sharon will be present at the airport upon your arrival to guide you onto the bus. Please whatsapp Sharon if you have missed your flight or get separated from the group upon arrival to Copenhagen Kastrup Airport. You will also have a chartered bus for your departing flight back home that will take you from the hotel to the airport.

b. ALL OTHER PARTICIPANTS:

- i. Upon arrival at the airport on Monday, October 16th, and after the close of the Summit on Thursday, October 19th, you may take a taxi or rideshare between the Scandic Spectrum and the airport. [Click here to access the spreadsheet](#) with participants' arrival and departure times to facilitate and encourage coordinated ride-sharing. Our Copenhagen sources highly recommend [Viggo](#). It has comparable prices to regular taxi companies, but only utilizes electric vehicles. You can download the app now and create a profile ahead of your arrival in Copenhagen.

- ii. You may also opt to take public transportation from the Copenhagen Airport to the hotel as public transit is excellent in Denmark. For those choosing the train from the airport – please take a train to the main station - København H (approx. 13-minute ride) and from there, the hotel is a 7-8 minute walk. You can buy a ticket in one of the machines before going to the platform and please save it as you may need to show it also upon exiting.
- iii. We will reimburse ground travel expenses from Copenhagen International Airport to the Scandic Spectrum, up to \$45 (170 NIS) each way. Save your receipts please, as you will need them to submit with your reimbursement form. If you choose to share a Viggio or taxi with other participants, please indicate that on your receipts.

CONTACT INFORMATION, CELL USAGE, AND WIFI

We strongly recommend using WhatsApp to reach out to each other, as well as to Wexner staff on the Summit Core Team. [Here is a link to bios and contact information of everyone coming to Copenhagen.](#) Additionally, our schedule, including speaker bios, locations, times, and all other updates will be posted only through SCHED. As we cannot guarantee Wi-Fi will be available at all times, we also recommend looking into your cell phone provider's options for international data, text, and calling. Please download this and other important documents ahead of your departure to ensure you have all of the most important information.

Staff Contacts

- **Kaitlin:** +1-937-479-6041
- **Sharon:** +972-50-593-4055
- **Angie:** +1-973-901-2242
- **Jay:** +1-917-294-0499
- **Keren:** +972-52-736-6579

PACKING REMINDERS

1. There is no dress code, but we will be going to a few nicer restaurants in case you like to dress up a bit – up to you. More important is to pack comfortable walking shoes as we will be walking a minimum of 3 hours per day outside (come rain or shine) – therefore raingear, layers, even a winter coat, scarf or hat if you run cold. The average temperatures for mid-October are a high of 54°F (12°C) to a low of 47°F (8°C), cloudy and breezy with chances of rain.
 - i. If you indicated you wanted to go on the bike tour in your registration (you can check SCHED to see all of your sessions for each day) feel free to bring bike clothes or layers. (Bikes come with helmets and pedals, so no clip-on bike shoes needed – whatever you normally do city biking in.) It's not a race, so the main thing is to protect against wind and possible rain.
2. For Israelis going on the group flight, you are permitted a suitcase of up to 20kg – to be handed in at airport check in, and 1 hand luggage up to 5 kg that can fit in the overhead compartments.
3. We are all going on Tuesday to ARC Amager Bakke, and they require you to wear long pants (or tights) and flat closed-toed shoes (no high heels) to be permitted entry.
4. Perhaps we don't have to remind you to bring your own re-useable water bottle. 😊
5. Your cell phone will mostly do, however, if you prefer to take notes on a laptop or other device, feel free to bring.
6. The hotel has umbrellas to rent and adapters for sale.

REIMBURSEMENT- DUE BY NOVEMBER 10, 2023

A reimbursement form will be posted in the Whatsapp group at the end of the Summit. To be reimbursed you must submit all documentation requested by November 10th, 2023. There can be no extensions. Israelis will send to Sharon and Americans to Kaitlin.

1. Airfare caps and reimbursements were already discussed and approved one on one: Americans send to Kaitlin and Israelis to Sharon. To be reimbursed for the previously agreed upon amount, you will need to submit an electronic copy of your receipt and ticket along with the signed reimbursement form.
2. Ground transportation – whether ride share, taxi or train -- from the airport to the hotel and back, you must submit an electronic copy of your receipts. Please note: **We do not reimburse for ground transportation in the member's home city, parking at the airport in the member's home city, or food bought while in transit to the Summit.**
3. We will finish our morning walking tour of Sustainable Copenhagen on Tuesday at the Torvehallerne Food Market. You will then have about an hour of free time to get food of your choice in the market for lunch. Vendors take credit cards. Please ask for a receipt and save it so that you can submit this on your reimbursement form. We will reimburse up to \$25 USD per person for this meal.
4. Hotel: As published, the Foundation is covering the cost of a shared room at the Scandic Spectrum, for 3 nights – October 16, 17 and 18, 2023. If you upgraded to a single, and/or extended your nights in the hotel, the hotel will charge you for these extras upon check-in, along with any incidentals incurred, and the Foundation is not covering those expenses.
5. Insurance: Our Israeli participants are reminded to ensure travel/health insurance for the entirety of their stay.

ILLNESS AND HEALTH

1. Please don't come if you're sick.
2. The Foundation doesn't cover costs incurred for hotel extensions or other costs due to sickness during your stay.

HOW THIS SUMMIT IS SUSTAINABLE

1. We are staying at the Scandic Spectrum, recipient of the highest eco certification in Scandinavia, [called the Nordic Swan](#)
2. We are eating at the highest rated sustainable restaurants and not eating meat.
3. We are recommending you use an electric ridesharing app (VIGGO) or taking the train to and from the airport.
4. Nothing will be printed (please download and use [SCHED](#) – (password: WexCOP23summit).
5. We are walking, using public transport, hiring busses and electric vans for transport, (and 27 of us taking a tour of the city on bikes)
6. We are asking all participants to offset their carbon footprint for at least the air-travel portion of this Summit. One of your pre-assignments was researching carbon offsets. If you would like to see some that were recommended by your fellow participants, please reference this [document](#).
7. If you would like to see this Institute's sustainability rating, according to [Wonderful Copenhagen's Sustainability Guide](#), please see the [report here](#).

Thank you,

Kaitlin, Sharon and the Core Wexner Summit Team (Jay, Angie, Keren)